

PALMA SOLA TRACE MASTER ASSOCIATION, INC.
POOL CARD REQUEST FORM
PROXIMITY CARD AGREEMENT

KEYS ARE ONLY AVAILABLE THROUGH THE MAIL

Please complete this form and return to the address below. Make check or money order payable to Palma Sola Trace Master Association, Inc. in the amount of \$25.00. (No cash accepted)

Please remember, cards are property of the Palma Sola Trace Master Association, Inc., and must be presented by a valid resident to access the amenities. If you are an owner please provide a Photo Id and Utility Bill and if you are a renter you will need to provide a copy of your lease along with Photo Id. Association assessments must be current to purchase a card. **ONLY 2 cards are allowed per household. Any new or lost card is replaceable for \$25 per card.**

I certify that I am a current resident of Palma Sola Trace Master Association, Inc. and understand that the card being issued to me is restricted access for the lock on the (1) pool. I understand and that my **\$25.00** will not be refunded to me.

Owner's Name: _____
IF YOU ARE A NEW OWNER, PLEASE PROVIDE PHOTO ID **AND** CLOSING INFORMATION

Tenant's Name: _____
YOU MUST PROVIDE PHOTO ID **AND** CURRENT LEASE TO OBTAIN A KEY.

Address of Home: _____

Phone Number: (H) _____ Email: _____
PHONE SHOULD BE ABLE TO RECEIVE MESSAGES IF YOU ARE UNAVAILABLE

Signature

Date

Palma Sola Trace Master Assoc., c/o Vanguard Management Group
10500 University Center Dr. Suite 190, Tampa, FL. 33612
813-955-4627

Please allow 7-10 business days for verification and shipping

Do not write below this line

Date Rec'd: _____ Payment Rec'd: Ck # _____ Amount: _____ Owner verified: _____
Lease provided & verified: _____ DL verified: _____ Date card dispatched: _____ # of cards issued: _____
Dispatched via: Mail _____ Pick up _____
Access card #1: _____ Access card #2: _____

CINC/Correspondence updated: _____ Completed by & date: _____